

Skills

- Proven skills in graphic design for print and web, as well as visibly honed skills in typography, page layout, proofing, sketching, basic digital photography, scanning, and image editing.
- XHTML & CSS coding, and some Flash. Basic use of PHP and MySQL. Willing to learn more.
- Proficient in commonly used computer design applications on both Mac OSX and PC including Photoshop CS3, Illustrator CS3, Acrobat Professional, QuarkXpress 6.0, InDesign CS3, Dreamweaver CS3 and Microsoft Office Suite. Am able to learn other programs with ease.
- Teamwork skills, able to ask questions, great listening skills, have an eye for design, can work in a busy environment, good organization skills, communication skills, open to criticism and dedicated.
- Filing, cleaning, customer service, errands, typing and editing documents, and money tending.

Related Experience

7/2006 – 11/2007	Ledgers Canada	Newmarket, On
<i>Marketing Assistant: Maintained website, designed print material</i>		
Kim & Greg Lee	2006 - 09	Bang Healthcare
<i>Webpage, Truck Decals, Logo, Business Card</i>		2006
<i>Ad</i>		
Corner Decor & More	2007	ARW Exploration Ltd.
<i>Logos</i>		2006 - 2008
<i>Brochure, Logo, Decals</i>		
MB Studio	2006	Muskoka Red Cross
<i>Business Card, Logos</i>		2006
<i>Logo</i>		
Georgian Student Services	2006	George Puccia
<i>Posters</i>		2005
<i>Webpage, Logo</i>		

Other Experience

5/2008 – present	Zellers	Newmarket, On
<i>Cashier</i>		
7/2006 – 9/2008	Blockbuster	Bolton, On
<i>Customer Service Representative</i>		
1996 – 4/2006	Gemtec Wall and Ceiling	Newmarket, On
<i>Office Managers Assistant</i>		
8/2002 – 2/2004	Sue Pedersen	Barrie, Ontario
<i>Court Reporter</i>		

Education

9/2008 – present	Georgian College	Barrie, Ontario
<i>Web Design and Animation (2 yr.) – CO-OP Term Fall 2009</i>		
9/2003 – 4/2006	Georgian College	Barrie, Ontario
<i>Graphic Design (3 yr.)</i>		
9/2002 – 4/2003	Georgian College	Barrie, Ontario
<i>Art Fundamentals (1 yr.)</i>		
9/1997 – 6/2002	Dr. John M. Denison S.S.	Newmarket, Ontario
<i>Yearbook Class, Volunteer Student Council, Concert Choir, Clay Club, Mural Club</i>		

Achievements

04/2009	Dean's List – 93.0 GPA
04/2009	Judge for 2009 Skills Canada Flash Competition
12/2008	Dean's List – 89.5 GPA